|  |  |  |
| --- | --- | --- |
| 04.10.2019 |  | Memo |
|  |  |  |

To

Sarah Kruse

From

Purple Team

Jordan Moore, Kue Khang, Kyle Randall, Anton Fuchs, Bill Vang

CC

Re

Memo 4 - Progress

**Comments:**

This past week we completed all of our tasks that we had assigned ourselves previously. We are now set to complete Phase 2 by Monday to submit to D2L. The work has been coming along great and we feel as though the work has been split evenly among everyone. We are hoping for another successful week ahead of us as we met with different groups on Monday to see what others were doing and how we could make our project better.

On Monday, Kue and Bill were gone. They notified us in advance of their absences. Kue was not feeling well on Sunday and said that he might not be able to make it because of that. Bill notified us a week ago that he had a previous commitment that he had to attend. We discussed our next steps to finish the Phase 2 of the project. On Wednesday, we had all in attendance for the test and then we discussed where we were at on Phase 2 so far and if anyone else needed help to get this completed by Monday.

**Work Assigned**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Task | Person | Deadline | Estimated Time | Actual Time |
| Compile/Review Phase 2 Work | Jordan Moore | 04/15/19 | 2 Hours | In Progress |
| Context Diagram | Bill Vang | 04/15/19 | 1 Hour | In Progress |
| Diagram 0 | Bill Vang | 04/15/19 | 2 Hours | In Progress |
| Child Diagrams | Anton Fuchs | 04/15/19 | 4 Hours | In Progress |
| Decomposition Diagram | Jordan Moore | 04/15/19 | 4 Hours | In Progress |
| Data Dictionary | Kue Khang | 04/15/19 | 5 Hours | In Progress |
| ERD | Kue Khang | 04/15/19 | 2 Hours | In Progress |
| CRUD Matrix | Kyle Randall | 04/15/19 | 4 Hours | In Progress |
| Wireframes | Bill Vang | 04/15/19 | 6 Hours | In Progress |
| Security Authorizations | Jordan Moore | 04/15/19 | 1 Hour | 30 Minutes |